

(नियंत्रण उदाहरण)
रजिस्ट्रीकरण के लिये सोसायटी का ज्ञापन

आवेदन क्रमांक : S5320110106821062025

अनुमोदन दिनांक : 11 Jul 2025

1.	सोसायटी का नाम EKLAVYA UNIVERSITY ALUMNI ASSOCIATION होगा।
2.	सोसायटी का प्रधान कार्यालय मकान क्रमांक FF/38, EKLAVYA UNIVERSITY SAGAR ROAD, NEAR TOLL PLAZA, DAMOH 470661 तहसील Damoh जिला Damoh मध्य प्रदेश में स्थित होगा। सोसायटी का संपर्क नंबर (अध्यक्ष/सचिव) 7999589970 ईमेल आईडी registrar@eklavyauniversity.ac.in
3.	सोसायटी के उद्देश्य निम्नानुसार होंगे:-
1	(OTHER) To run an alumni cell and maintain a database of the alumni living in Bharat and abroad.
2	(OTHER) To provide a forum for the Alumni for exchange of ideas on academic, cultural, and social issues by organizing and coordinating reunion activities of the Alumni.
3	(OTHER) To collect funds for the benefit of the association/university by way of donations, contributions, membership fees, and subscriptions for various activities.
4	(OTHER) To act as ambassadors of the University in different parts of the world through its regional organizations/chapters in helping/ coordinating various events.
5	(OTHER) To organize alumni meetings, events, awards, lectures, fellowships, and honors in the University or different places of the world for promoting academic, cultural, and social issues.
6	(OTHER) To create regional chapters of the association to conduct different program and activities region wise.
7	(OTHER) To conduct workshops on skill training, communication skill development, personality development and confidence building for the benefit of the students with the support of alumni.
8	(OTHER) To conduct social welfare programs such as tree plantation, cleanliness drive, health awareness etc.
9	(OTHER) To arrange an yearly alumni get-together.
10	(OTHER) To associate the ex-students of the constituent units of Eklavya University e.g. Ojaswini Institute of Nursing Science and Research (OINSR), Ojaswini Institute of Management and Technology (OIMT), Ojaswini College of Par Excellence, Ojaswini College of Education (OEC).
11	(OTHER) To give donations for different social welfare activities.
12	(OTHER) To receive donation, grants from foundations, government bodies, alumni, alumni regional chapters, private donors and others.
13	(OTHER) To receive CSR funds for different social activities conducted by "Eklavya Setu".
4.	मध्यप्रदेश सोसायटी रजिस्ट्रीकरण अधिनियम, 1973 (क्रमांक 44 सन् 1973) की धारा 6 की उप-धारा (3) द्वारा यथा अपेक्षित सोसायटी के विनियम की सम्यक् रूप से प्रमाणित एक प्रति संगम ज्ञापन के साथ फाईल की गई है। हम, विभिन्न व्यक्ति, जिनके नाम, पते, व्यवसाय एवं अन्य विवरण नीचे उल्लिखित हैं, पूर्वोक्त संगम ज्ञापन के अनुसरण में एक सोसायटी बनाने के इच्छुक हैं और साक्षी की उपस्थिति में हमने ज्ञापन पत्र पर हस्ताक्षर किए हैं। सोसायटी के कामकाज का प्रबंध सोसायटी के विनियमों द्वारा गवर्नर, संचालक परिषद, समिति या शासी निकाय को सोसायटी के सदस्यों के बीच न्यस्त किया गया है जो नीचे विनिर्दिष्ट है-

अनुक्रमांक (1)	पिता/ पति के नाम के साथ हस्ताक्षर करने वालों के नाम (2)	पूरा पता (3)	जन्मतिथि/ आयु (4)	मोबाइल नंबर (5)	उपजीविका (6)	तदर्थ शासी निकाय में पद धारित करने की दशा में पदनाम (7)	हस्ताक्षर (8)
1	PRAFULL SHARMA / JAGDISH SHARMA	C-51, SAMPAT HILLS, BICHOLI MARDANA, NEAR SAMPAT PETROL PUMP 452001, Indore, Indore, Madhya Pradesh	01/06/1977	7999589970	SERVICE	अध्यक्ष	Signature valid Signed by Adhyaksh on 12-07-2025 11:50:52
2	SHAMA JAHAN PARVEEN KHANAM / SHEIKH AJAZ TANWIR	112, Near Maulana Azad Vidhyalay,, Bajariya Ward No.2 Damoh, Damoh, Damoh, Madhya Pradesh	01/06/1972	9826311404	SERVICE	उपाध्यक्ष	Signature valid Signed by Upadhyaksh on 12-07-2025 11:52:23



3	SHAILENDRA JAIN / MR. MUNNA LAL JAIN	71, EKLAVYA UNIVERSITY, SAGAR ROAD DAMOH, Damoh, Damoh, Madhya Pradesh	05/10/1979	9509461326	SERVICE	सचिव	Signed by Sachiv on 12-07-2025 11:54:00
4	AKSHAY UPADHYAY / BALKRISHNA	Eklavya University Campus, Sagar Road, Damoh, Damoh, Damoh, Madhya Pradesh	12/07/1986	9893591312	SERVICE	कोषाध्यक्ष	Signature valid Signed by: kosha Adhyaksha on 12-07-2025 11:56:16
6	RAUSHAN KUMAR / JAGDISH SAH	Eklavya University Campus,, Sagar Road, Damoh, Damoh, Damoh, Madhya Pradesh	15/08/1996	9399146590	SERVICE	संयुक्त सचिव	Signature valid Signed by: sanyukt sachiv on 12-07-2025 18:05:15
6	YOGENDRA SINGH GOWA SATYENDRA SINGH	135, BANSA TARKHEDA, DAMOH, Damoh, Damoh, Madhya Pradesh	08/02/1995	7999799080	SERVICE	सदस्य	Signature valid Signed by: sadasya on 12-07-2025 18:08:05
7	MAYAN MISHRA / MANOJ MISHRA	Pipariya Hathni,, Hathni,, Damoh, Damoh, Madhya Pradesh	08/11/2002	9907265679	STUDENT	सदस्य	Signature valid Signed by: sadasya on 12-07-2025 18:09:57
8	AFREEN QURESHI / KALIM BAKSH QURESHI	39, Bandakpur Road, Gadi Muhalla, Bajariya ward No, Bandakpur Road, Gadi Muhalla, Bajariya ward No, Damoh, Damoh, Madhya Pradesh	29/10/1999	9644356227	SERVICE	सदस्य	Signature valid Signed by: sadasya on 12-07-2025 18:17:36
9	RAHUL AHIRWAL / RAMKISHUN	Near Ravidas Mandir, Batiyagarh,, Batiyagarh,, Damoh, Damoh, Madhya Pradesh	16/03/1996	7869832711	STUDENT	सदस्य	Signature valid Signed by: sadasya on 12-07-2025 18:22:03
10	AKANSHA JAIN / PAVAN JAIN	Vill. Bansa tarkheda,, NEAR JAIN MANDIR, Damoh, Damoh, Madhya Pradesh	14/08/2002	7489453275	STUDENT	सदस्य	Signature valid Signed by: sadasya on 12-07-2025 20:22:28
11	MITUL AHIRWAL / GYANI PRASAD AHIRWAR	Vill. Post, Bamanpura,, Ptera, Damoh, Madhya Pradesh	16/06/1993	7879953221	SERVICE	सदस्य	Signature valid Signed by: sadasya on 12-07-2025 20:25:25
12	MAHI PANDEY / RITESH PANDEY	c.c. Road Behind Naman Tandon Bageecha, Civil Ward, Tandon Bageecha, Civil Ward, Damoh, Damoh, Madhya Pradesh	14/06/2001	19713882788	STUDENT	सदस्य	Signature valid Signed by: sadasya on 13-07-2025 20:15:10



सोसायटी से संबंधित दस्तावेज संलग्न करें

चालान क्रमांक CNRB0002073147524062025267893

नियमावली

पदाधिकारी के पहचान पत्र की जानकारी

पहचान पत्र के लिये Permanent Account Number

पदाधिकारी के पता की जानकारी

पता के लिये Bank account statement/bank pass book

Uploaded Niyamali

Uploaded ID Proof

Uploaded Address Proof

पहचान पत्र का क्रमांक BTDPS3371P

पते का क्रमांक 922010037402983

Signature valid

Signed by Witness on
13-07-2025 10:21:59

साक्षी:- /> हस्ताक्षर :-.....

साक्षी का नाम :- MEHWAR BAKSH

साक्षी का पिता/पति:- ALIM BAKSH

पूर्ण पता :- GARHI MUHALLA BAJARIA WARD NO. 1,
DAMOH (M.p.)

साक्षी का मोबाइल नंबर :- 9479820820

साक्षी का ईमेल आईडी :-

MEHWAR.BAKSH@EKLAVYAUNIVERSITY.AC.IN

☒ हम सत्यापित करते हैं।

सोसायटी के पंजीयन के संबंध में मार्गदर्शी विन्दु

1 स्थापन पत्र में निर्धारित स्थान पर समस्त निर्माणकर्ताओं एवं साक्षी के हस्ताक्षर/E-Sign तथा स्थान होना चाहिये।

T.C.

20/8/25
प्रभारी सहायक पंजीयक
फर्म्स एवं संस्थाएँ,
सागर संभाग, सागर

BYE- LAWS FOR THE FUNCTIONING OF EKLAVYA UNIVERSITY ALUMNI ASSOCIATION

1. **Name:** The name of the society shall be "EKLAVYA UNIVERSITY ALUMNI ASSOCIATION".
2. **Office Address:** The address of the Association shall be at FF/38, EKLAVYA UNIVERSITY, SAGAR ROAD, NEAR TOLL PLAZA, DAMOH, TEHSIL DAMOH, MADHYA PRADESH, 470672, BHARAT.
registrar@eklavyauniversity.ac.in Mobile No. 7999589970
3. **Scope of Society:** Whole Madhaya Pradesh
4. **Objectives of society:**

The Eklavya University Alumni Association shall be an apex body of all other registered alumni associations under the University. The Alumni Association plays an important role in helping to shape the future of the University by representing the views of its members and contributing to build an engaged and supportive alumni community appropriate to a world-class University. The Eklavya University Alumni Association shall be registered as a society (as per societies registration Act.).

The aims and objectives of the association are the following:

- a. To run an alumni cell and maintain a database of the alumni living in Bharat and abroad.
- b. To provide a forum for the Alumni for exchange of ideas on academic, cultural, and social issues by organizing and coordinating reunion activities of the Alumni.
- c. To collect funds for the benefit of the association/university by way of donations, contributions, membership fees, and subscriptions for various activities.
- d. To act as ambassadors of the University in different parts of the world through its regional organizations/chapters in helping/ coordinating various events.
- e. To organize alumni meetings, events, awards, lectures, fellowships, and honors in the University or different places of the world for promoting academic, cultural, and social issues.
- f. To create regional chapters of the association to conduct different program and activities region wise.
- g. To conduct workshops on skill training, communication skill development, personality development and confidence building for the benefit of the students with the support of alumni..
- h. To conduct social welfare programs such as tree plantation, cleanliness drive, health awareness etc.
- i. To arrange an yearly alumni get-together.
- j. To associate the ex-students of the constituent units of Eklavya University e.g. Ojaswini Institute of Nursing Science and Research (OINSR), Ojaswini Institute of Management and Technology (OIMT), Ojaswini College of Par Excellence, Ojaswini College of Education (OEC).
- k. To give donations for different social welfare activities.

- l. To receive donation, grants from foundations, government bodies, alumni, alumni regional chapters, private donors and others.
- m. To receive CSR funds for different social activities conducted by "Eklavya Setu Alumni Society".

5. Definitions:

- a) **Alumni:** The former student of the Department/Schools of Eklavya University and its constituent units i.e. Ojaswini Institute of Nursing Science and Research (OINSR), Ojaswini Institute of Management and Technology (OIMT), Ojaswini College of Par Excellence, Ojaswini Educational College (OEC).
- b) **Association/ Eklavya University Alumni Association:** Alumni Association of the Eklavya University, Damoh and its constituent units is named **Eklavya University Alumni Association / Association** will thereafter is called **Eklavya University Alumni Association** or **Association**.
- c) **Committee:** Duly elected/ nominated Executive Committee members of the Association.
- d) **Department:** Name of the Department under different schools of Eklavya University, Damoh, M.P. and constituent units of Eklavya University.
- e) **School:** Name of the School/ Faculty under Eklavya University, Damoh, M.P.
- f) **Student:** A student whose name is on the rolls of the Department/School of Eklavya University, Damoh or its constituent units.
- g) **Teacher:** A member of the teaching staff of the Department/School, Eklavya University, Damoh.
- h) **GB:** General Body, consisting of registered student/ research scholar members of different Schools/Departments of Eklavya University and its constituent units.

6. The members of the Society shall belong to the following categories

A. The Chief Patron and Patron:

The Chancellor and Vice Chancellor of Eklavya University shall be the ex-officio Chief Patron and Patron, respectively of the **Eklavya University Alumni Association**. They will remain life members of the association and shall have the right to attend any committee meeting and/or general meeting as per their convenience.

The **Chief Patron and Patron** shall oversee the **activities and proceedings** of the Association. The **Chief Patron and Patron** shall ensure that the Association **does not violate** the aims and objectives as stated.

B. Life Memembr

- i. Any Ex Student/Research Scholar of Eklavya University and/ or of constituent units of Eklavya University i.e. OIMT, OINSR, OEC and Ojaswini Institute of par Excellence, shall be eligible to become a member of the Association on payment of life membership fee.
- ii. The life membership fees would be **Rs. 500/-** subjected to change by resolution passed in the general body meeting by 2/3 majority.

President

Secretary

Treasurer

C. General Member

- i. Any Ex Student/Research Scholar of Eklavya University and/ or of constituent units of Eklavya University i.e. OIMT, OINSR, OEC and Ojaswini Institute of par Excellence, shall be eligible to become a member of the Association on payment of General Membership fee.
- ii. The general membership fees of **Eklavya University Alumni Association** would be **Rs. 200/-** for 3 Years.
- iii. Eight executive committee members shall be elected by general body members in General body Meeting from students.
- iv. Apart from membership other fees for the events conducted by the association may be collected as decided by the Executive Committee, from time to time.
- v. Members of the **Eklavya University Alumni Association** shall be entitled to participate in the activities of **Eklavya University Alumni Association** and/or its chapters or centers and in the General Body Meetings of **society** with the right to vote.

D. Honorary Members-

The Managing Committee of the Society may appoint any person or persons as its members, such members may attend the annual general meeting but shall not be entitled to vote.

7. Membership

Any Ex Student/Research Scholar of Eklavya University and/ or of constituent units of Eklavya University i.e. OIMT, OINSR, OEC and Ojaswini Institute of par Excellence who wishes to become a member must present his application in writing to the Executive Committee. The Executive Committee shall be authorized to accept or reject such application for membership.

8. Eligibility for membership

The following eligibility criteria are required for membership of the Society:

- i. Age should not be less than 18 years.
- ii. He/ She Should be Ex Student/Research Scholar of Eklavya University and/ or of constituent units of Eklavya University i.e. OIMT, OINSR, OEC and Ojaswini Institute of par Excellence.
- iii. He/ She should have faith in the rules of the society and should follow them.
- iv. He/ She should be of good character and should not indulge in intoxication.

9. Termination of Membership

Membership of the Society shall be terminated in any of the following circumstances.

- i. On death.
- ii. On the basis of mentally disturbed.
- iii. Failure to deposit the membership fees to the Society as per Rule 6.
- iv. If the resignation is accepted.
- v. If any other reason relating to moral turpitude is proved and the Executive Committee passes a resolution to expel the member, such decision shall be communicated in writing to the member concerned.

10.

A. General Meeting

Such members as are mentioned in Rule 6 shall be entitled to attend the General Meeting. The General Meeting shall be held as required. It is compulsory to hold at least one General Meeting in a year. The time, place and date of the General Meeting shall be

President

Secretary

Treasurer

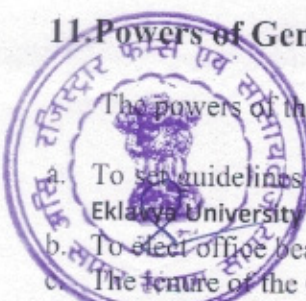
decided by the Executive Committee and shall be notified to all the members in writing at least 15 days before the date of the General Meeting. The number of members present at the General Meeting shall be 3/5. The first General Meeting of the Society shall be held within 3 months from the date of registration, wherein the Executive Committee shall be elected.

B. Executive Committee Meeting

The Executive Committee shall meet at least Four times in a year, with seven days' prior notice to its members, preferably through social media or the University website. The strength of the meeting will be based on half of the total number of members. However, if required the number of executive committee meetings may increase.

11. Powers of General Body

The powers of the General Body shall be:

- 
- To set guidelines for the Executive Committee to achieve the aims and objectives of the Eklavya University Alumni Association.
 - To elect office bearers and members of the Executive Committee.
 - The tenure of the General body members will be as per their term of membership.
 - Any amendment to the bye-laws may be carried out by a motion presented in the General body meeting convened for that purpose and voting and supported by 2/3rd of members present.
 - The association may be dissolved by a motion passed in an extraordinary general body meeting convened for the above purpose after giving 15 days' notice in writing and attended by at least 60% of the total membership and supported by 75% of the present and voting.
 - The Annual Working Report and Annual Account Statement shall be circulated among the members at the Annual General Body meeting.

12. Constituting Executive Committee

The office bearer shall be nominated as per clause 12 (a) to 12 (f). The Chief Patron shall have the right to remove any member of the Executive Committee at any time on the basis of negligence, dereliction of duty, insubordination, misconduct. The Executive Committee shall consist of the following members:

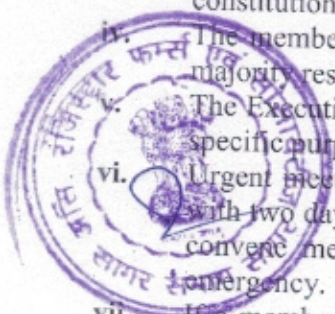
- President** shall be faculty, Nominated by Chief Patron from the faculty members.
- Vice President** will be Nominated by Patron from the student alumni
- Secretary** shall be faculty, Nominated by Chief Patron from the faculty members.
- Joint Secretary** will be Nominated by Patron from the student alumni
- Treasurer** shall be faculty, Nominated by Patron
- Eight members elected/ nominated by the General body from the representatives of the alumni associations, among the General body.

13. Terms of the Executive Committee

The term of the Executive Committee shall be three years. The Executive Committee shall function until a new Executive Committee is constituted, but this period may not be extended by more than six months and such extension of term shall have to be approved by the General Body.

14. Powers and functions of Executive Committee

- i. Any member of the Executive Committee may attend the meetings/programs of the regional chapters of the association without any financial commitment to this association unless decided otherwise.
- ii. The Executive Committee shall manage the affairs of the **Eklavya University Alumni Association** and shall have the powers to carry out its objectives.
- iii. The Executive Committee shall frame standing orders in conformity with the constitution.
- iv. The number of Executive Committee members may be increased up to 21 by a majority resolution in the Executive committee.
- v. The Executive Committee shall have the powers to constitute sub-committees for specific purposes in alignment with the objectives of the Alumni Association
- vi. Urgent meetings of the Executive Committee can be convened by the Chairman with two days' notice. However, the Chief Patron and/or patron have the power to convene meetings of available committee members without notice in case of emergency.
- vii. If a member of the Executive Committee is absent without permission for three consecutive meetings, the Executive Committee may declare their seat vacant.
- viii. Decisions of the Executive Committee shall be taken by the majority vote of the members present. In case of a tie, the Chair shall exercise a casting vote.
- ix. Any member can be removed from the association based on any misconduct affecting the reputation of the association, by a resolution passed by two-thirds of the committee members of the association. A notice shall be issued to such member, inviting his explanation and the resolution with such explanation, if any submitted, shall be placed before the Committee meeting.
- x. The office bearers or any member of the Executive Committee may vacate his/her position by submitting his/her resignation letter to the President. The resignation will come into effect when the same is accepted by the Executive Committee.
- xi. If there is no quorum for a meeting, the meeting shall stand adjourned, the next date shall be decided by the president and the general secretary.
- xii. A report on the actions taken by the Executive Committee shall be presented for approval at the next General body Meeting.
- xiii. An auditor shall be appointed by the Executive Committee to audit the accounts of the **Eklavya University Alumni Association**
- xiv. A bank account will be opened in a bank as decided by the Executive Committee and shall be operated by the joint signature of any two of the following: President, Secretary and Treasurer.
- xv. The Chief Patron, Patron and the President shall have the power to call for and to verify the accounts and registers at any time.



President

Secretary

Treasurer

15. Responsibilities of the President

- i. The President shall have the power to invite any member of the **Eklavya University Alumni Association** as special invitee to any meetings of the General body, the Executive Committee, or any Sub-Committee. However, such invitees shall have no voting rights.
- ii. The President shall chair the meetings and conduct the affairs of the **Eklavya University Alumni Association**, in accordance with the constitution, rules, and standing orders.

16. Responsibilities of the Vice President

The Vice President will assist the President in all activities. The Vice President shall perform the functions of the President in his absence and undertake duties assigned by the President or General Secretary.

17. Responsibilities of the General Secretary

- a. Issue notices of all meetings in consultation with the President/Patron.
- b. Keep minutes of business meetings and present them for confirmation at the next meeting and prepare the agenda.
- c. Maintain records of all proceedings of the **Eklavya University Alumni Association**.
- d. The General Secretary shall have the power to sanction an amount not exceeding **Rs. 15,000/- (Rupees Fifteen Thousand only)** in consultation with the President and Treasurer for urgent matters, subject to ratification by the Executive Committee at its next meeting.
- e. General Secretary would be one of the signatories to operate the bank account.
- f. General Secretary would present the audit report in the Executive committee and the General body and get it approved.
- g. General Secretary would carry out all the necessary functions as instructed by president/Patrons.

18. Responsibilities of the Joint Secretary

The Joint Secretary will assist the General Secretary in all its activities and perform the functions of the General Secretary in his absence. The Joint Secretary shall also undertake duties assigned by the President or General Secretary.

19. Responsibilities of the Treasurer

- i. The Treasurer shall maintain all records and regular accounts of the income and expenditure of the **Eklavya University Alumni Association**. He / She will be responsible for the funds of the association and serve as a liaison between alumni and the University.
- ii. The Treasurer shall:
 - a. Arrange for the purchases required for the association.
 - b. Prepare an annual budget and present it to the Executive Committee for approval.
 - c. The Treasurer shall have the duty of collecting annual subscriptions, spending money according to the directions of the Executive.

- d. The Treasurer shall maintain accounts of the association and get annual audit done for each year and present the audit report in the Executive Committee for the approval.

20. Bank Account

The funds of the society shall be deposited in the notified bank. Withdrawal of funds shall be done with the joint signatures of the President/Secretary and Treasurer. The Treasurer shall have a maximum of Rs. 2000/- for daily expenditure.

21. Information to be submitted to the Registrar:

The list of the Executive Committee in the prescribed format under section 27 of the Madhya Pradesh Societies Registration Act, 1973 (No. 44 of 1973) shall be submitted within 45 days from the date of the annual general meeting of the society. The same shall be submitted within the prescribed time after getting verified under section 28 of the said Act.

22. Dissolution

Dissolution shall be passed by a majority of 3/5 of the members present. The above procedure shall be carried out as per the provisions of the Act.

23. Property:

All immovable or real property shall be in the name of the Society. The immovable property of the Society cannot be disposed of or acquired by sale, gift or otherwise without the written permission of the Registrar Society.

T.G.

20/8/25
प्रभारी सहायक पंजीयक
फार्म एवं संस्थाएँ,
सागर संभाग, सागर